



## Health & Safety Policy Statement

D&G Office Interiors Ltd gives the highest priority to the health, safety and welfare of all its employees, customers, contractors, visitors and other external interested parties.

- The Directors are committed to maintaining and improving all aspects of health, safety and wellbeing at work and to creating safe and healthy working environments.
- The management team are responsible for ensuring adherence to this policy; successful implementation of it requires full commitment from all employees.
- Appropriate communication ensures everyone is made aware of and understands their legal obligations under the Health and Safety at Work etc Act 1974 to take reasonable care for:
  - Their own health and safety and
  - The safety of others who may be affected by their acts or omissions

We recognise and accept our responsibilities and will take all measures so far as is reasonably practicable to:

- Ensure the protection and well-being of all employees, customers, contractors, visitors and others who may be affected by the activities of the company (prevent accidents and work-related ill-health)
- Adopt all possible measures to comply with applicable statutory legislation, Approved Codes of Practice and other requirements in relation to all matters of health and safety (manage health and safety risks in our workplace)
- Make latest best practice information available and provide information, instruction and adequate training and supervision to ensure the health and safety at work of our employees and contractors
- Provide and maintain:
  - Safe places of work including evacuation procedures in case of emergencies
  - Healthy working environments including safe handling and use of substances
  - Safe working methods, tools and work equipment
  - Personal Protective Equipment
- Consult with our employees on matters affecting their health, safety and wellbeing at work
- Improve our health and safety management through measurement, monitoring, audit and review of our health and safety performance (maintain SSIP accreditation)

All arrangements and policies will be reviewed on a regular basis, including this policy statement.

Signed (Director):

A handwritten signature in blue ink, appearing to be 'D. G.', is written over the 'Signed (Director):' text.

Date: 07/01/2025